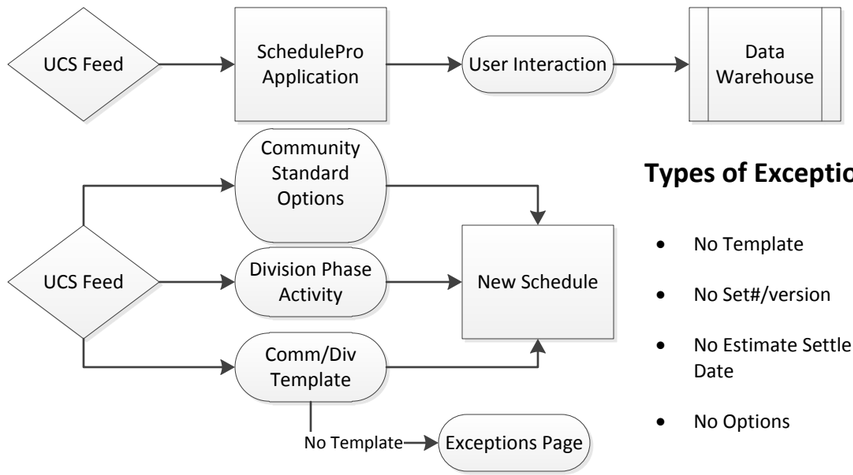
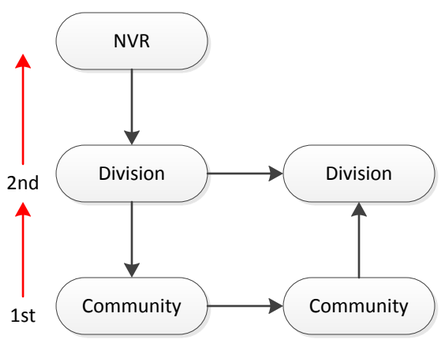
SchedulePro Cheat Sheet
V00
8/19/2015

Automation Process

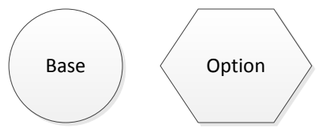


Types of Templates



- NVR – Managed by Support team, contains all options/tasks, never used in automation
- Division – Only used if Community template is not available
- Community – Preferred template, can be customized for specific community

Types of Task

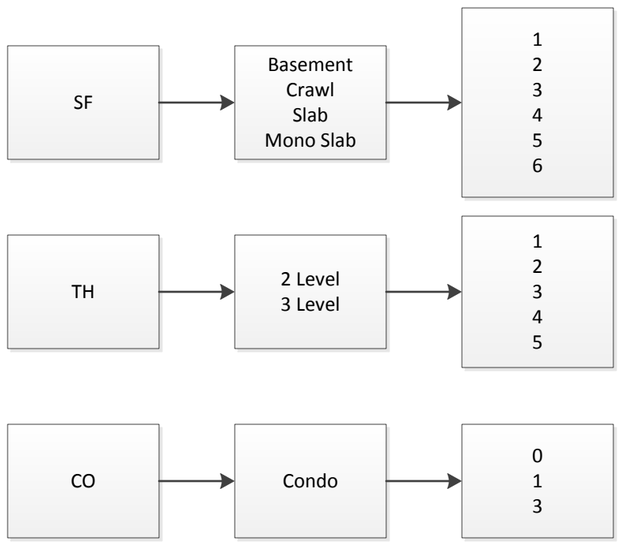


- Base Tasks – Show up in every schedule not matter of options
- Option Tasks – Only populate in schedule based on trigger and if task is located in the template Calendar

Types of Exceptions

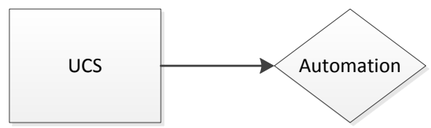
- No Template
- No Set#/version
- No Estimate Settlement Date
- No Options

Template Combinations



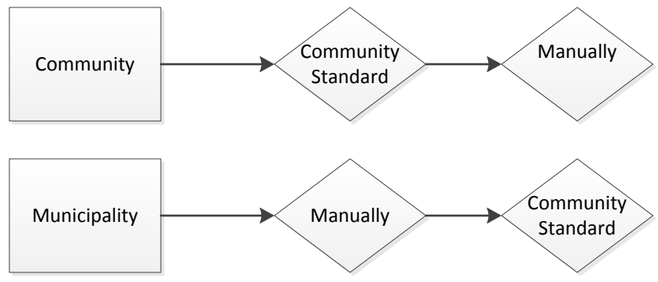
*Only 1 template combination can exist for a division or community

Types of Options



- UCS Options – Managed by ASD, 3 or 7 digit code, manually added to SchedulePro by Support team
- Community Options – Do no have a code, tend to be site specific, (Concrete Drive way, Water/Sewer)
- Municipality Option – Collection of Inspection tasks created by Divisional Gate Keeper

Types of Triggers



- Automation – Happens nightly, based on UCS feed, adds or removed tasks based on option
- Community Standard – Options* are add to every schedule when it is first created, can always be removed.
- Manually – User to able to add/ remove an option* and associated tasks on a lot by lot basis

*Options that have DUC greater then zero must be added by BO/PM/CCM