



How a vendor is assigned to a task in SchedulePro

- Vendor has to be in UCS in the community vendor table and approved in the necessary phase

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MAIN MENU: Find Modify Next Previous Report Quit Choose View ...
Find an already existing entry.

----- Maintain Community Vendor List -----

Community      : HX
Community Name : HONEY MEADOW

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Phase  Phase Activity  Pri Ven  Ven Id  Vendor Name  Eff Date  Exp Date
300L  L TRIM LABOR-LABOR  Y 52198  Y S CONSTRU 09/17/12
    
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UCS

Phase Activity	RHD-HX
300L	
300L	• Y S CONSTRUCTION INC

SchedulePro

- Said phase has to be turn ON for the desired task when the schedule was created

Status	Default Day	Division	Task Name	Phase Activity
On Off	29	WES	Trim	300L

- Task has to be present in the schedule with phase visible in the task details



Phase Activities

- Trim Labor-labor (300L)

Rules of Vendor Assignment

If task has...	W/O PO	W/ PO	Manually Selected	Manually Deselected
Single Non Primary vendor	Vendor would not see the task	Vendor would see the task	Vendor would see the task once it was selected	Vendor would no longer see the task
Multiple Non Primary Vendors	Vendors would not see the task	Vendor assigned to the PO would see the task, other would not	Vendor selected would see the task	Vendor would no longer see the task
Single Primary Vendor	Vendor would see the task	Vendor would see the task	N/A	Vendor would not see the task, unless there was a PO assigned, this cannot be reversed
Multiple Primary Vendors	All vendors would see the task	Only vendor with PO would see the task	Any vendor selected would see the task	Vendor would not see the task unless there was a PO assigned
Mixed Primary/Non	Primary would see the task, Non would not	Vendor with PO would see the task, vendor without would not	Vendor selected would see the task	Vendor would not see the task unless there was a PO assigned

*tasks with multiple phase/activities must follow these rules for each assigned phase combo

**PO must be cancelled to remove a vendor from a task